Managers Present: Wade Johnson, Andy Weaver, Paul Richert, and Kristin Tuenge

Managers Absent: Eric Lindberg

Others Present: Mike Isensee (Administrator), Susannah Torseth (Galowitz • Olson), Carl Almer (EOR), Bobbie Law (CMSCWD Admin. Assistant),

President Johnson called the meeting to order at 6:35 p.m.

1) Approve Agenda with flexibility
Manager Tuenge moved to approve the agenda with flexibility. Seconded by Manager Richert. Motion carried 4-0.

2) Approval of Meeting Minutes
Board Meeting February 12, 2020
Manager Tuenge moved to approve the Minutes for February 12, 2020 as amended. Seconded by President Johnson. Motion carried 4-0.

   • Line 68: Correct “facilitate” to “facilitated.”

3) Treasurer’s Report
Manager Tuenge presented the Treasurer’s Report. Managers Discussed Budget v. Actuals
Manager Tuenge moved to accept the Treasurer’s Report. Seconded by President Johnson. Motion carried 4-0.

4) Public Comments: None

5) Project Updates: Administrator Isensee reviewed Project Update Memorandum included in packet with Managers.

   a) 2020 Watershed Management Plan: See Memorandum

   b) Marine Ravine Stabilization: Engineer Almer reported that progress is being made on paperwork. The contract was signed at first February 2020 meeting.

   c) Marine Village Stormwater: Timeline for bidding Project may push to 2021 due to reviews of Project design and Project site that may need to be done by various organizations.

   d) Goose Lake Landing IESF (St. Sauver): No Report

   e) Goose, Hay, and South Twin Implementation: No Report
f) **Six Lakes Watershed Analysis**: Evaluations completed. 2 dozen best management practices identified. EOR will create 10% designs which will give general idea of potential projects and costs. WCD will work with CMSCWD to determine pollution hotspots.

g) **133rd Street/Panorama**: Design worked on in February. May Township informed Administrator Isensee that it plans to push the road project to a later year than initially planned. This affects CMSCWD because the road project was intended to drain to CMSCWD’s project. Without the increased water runoff from May Township’s road project, there isn’t the phosphorous load reduction that is designed. Managers discussed that CMSCWD may not be able to participate cooperatively with May Township in building the stormwater basin if May Township pushes the project too far into the future because CMSCWD will not have funds set aside for the basin. Managers support a discussion with May Township to see if it will commit to a timeline.

h) **Long/Terrapin AIS Treatment**: No Report

i) **Long/Terrapin AIS Filter**: No Report

j) **Willow Brook Concept Feasibility**: No Report

k) **Bliss Addition Stormwater**: No Report

6) **New Business**

a) **Permits**:

   i) **20-002 Scandia 2020 Streets**: Engineer Almer reviewed Memorandum in packet with Managers. **Manager Tuenge moved to approve Permit 20-002 with conditions as noted in Engineer’s Report. Seconded by President Johnson. Motion carried 4-0.**

   ii) **CR 7 Landlocked Basin Pumping**: Engineer Almer reviewed image and email regarding proposed pumping plan by the County with Managers. Proposal is to pump water from a landlocked basin to Carnelian Creek, which crosses natural drainage boundaries. Engineer Almer has concerns with the proposal, which include crossing the natural drainage boundaries, the proposed length of time for pumping, and the proposed amount of water to be pumped. Carnelian Creek has capacity to accept the proposed 40 million gallons, but his concern is that the Creek would be expected to accept the additional water during high water when every water body is full. The County acknowledged this concern and proposed pumping before significant spring flooding. **Manager Tuenge moved to approve Permit 20-003 with conditions as noted in Engineer’s Report. Seconded by Manager Richert. Motion carried 4-0.**

b) **Cost Share**:

   i) **2020 Cost Share Update**: Managers reviewed Project Summary Memorandum.
c) **2020 Citizen Advisory Committee:**

i) **CAC Appointments:** Administrator Isensee explained CAC invitation letters were sent out at the beginning of February. A public notice stating that the District was seeking CAC members was also advertised using social media. The District received three responses from community members interested in being appointed to the Citizens advisory committee. Their names are Diane Rohan, Scott Alexander and Steve Dibbs.

Manager Tuenge moved to appoint Diane Rohan, Scott Alexander and Steve Dibbs to the CMSCWD Citizen Advisory Committee.

ii) **Board Goals for the CAC:** Managers discussed additional people who may be good candidates for the CMSCWD CAC. Managers are encouraged to attend the CAC meeting on March 24, 2020. Managers brainstormed on what would be beneficial for both CAC Members and CMSCWD.

d) **2019 Watercraft Inspections Summary:** Managers reviewed Washington County 2019 AIS Boat Ramp Inspection Report prepared by Administrator Isensee.

e) **Bickford Collaboration Services Proposal:**

Managers reviewed proposal from Barbara Bickford to assist in facilitation of meetings with Administrator Isensee. The Managers expressed concerned about spending the funds proposed, but want to support Administrator Isensee if he believes the additional help by Ms. Bickford would be beneficial in gathering data, developing the process for the meetings, and facilitating the proposed meetings with the public. Managers also discussed the possibility of reaching out to other persons or entities to assist with the work being proposed.

Manager Tuenge moved to decline the proposal for the services contract submitted by Barb Bickford. Seconded by Manager Weaver. Motion carried 4-0.

f) **Washington County 2020 Spring Flood Potential Meeting:** Administrator Isensee reported on a meeting he, Administrative Assistant Law, and Manager Tuenge attended. The meeting was presented by Washington County regarding potential spring flooding. The potential for spring flooding is high, not very high. Administrator Isensee reviewed preparation actions the County is taking for road flooding. Administrator Isensee recommends inviting the communities within the District and emergency management from Washington County leadership to have a round-table discussion regarding spring flooding.

g) **Washington County Cooperative Weed Management MOU:** Managers reviewed draft Memorandum Of Understanding and informational emails included in packet.

h) **Big Carnelian Lake Draft Shoreline Evaluation:** Managers reviewed an educational flyer titled: Shrinking Natural Shorelines on Big Carnelian Lake prepared by Bobbie Law.
i) **St. Croix River Association Grants:** St. Croix River Association has excess funding that needs to be used this year, and is soliciting applications for projects with a minimum of $40,000.00.

Manager Weaver moved to authorize Administrator Isensee to apply for the St. Croix River Association Grant to direct funds toward the Marine Ravine Project. Seconded by President Johnson.

j) **CMSCWD Manager Numbers:** The Managers are supportive of moving the official numbers of CMSCWD to 5 Managers and support meeting with Commissioner Miron to discuss the possibility. Attorney Torseth will prepare a Memorandum with an outline to reduce the number of managers of a watershed district.

k) **MPCA Climate Adaptation Grant:** MPCA has $250,000 for climate adaptation grants and has requested proposals. Administrator Isensee believes CMSCWD could use those funds to update the data provided by CMSCWD to lead to resiliency planning. Application is due by March 11, 2020. MPCA grants are very time consuming to prepare and Administrator Isensee is requesting authority to prepare and submit the grant with the acknowledgement that the time to prepare the grant application may be prohibitive.

President Johnson moved to authorize Administrator Isensee to apply for the MPCA Climate Adaptation Grant if he feels it is a prudent use of his time. Seconded by Manager Weaver. Motion carried 4-0.

7) **Old Business: None**

8) **Administrator’s Report:** Managers reviewed Administrator Report for January 2020.

8) **Bills to Be Paid:**

Manager Weaver moved to pay invoices for January 2020 in the amount of $56,759.19. Seconded by Manager Weaver. Motion carried 4-0.

9) **Next Meeting – Wednesday, March 11, 2020 at 6:30 p.m.**

10) **Adjourn**

Manager Weaver moved to adjourn at 9:08 p.m. Seconded by Manager Tuenge.

Motion carried 4-0.

Submitted by: Administrator Mikael Isensee