Managers Present: Wade Johnson, Kristin Tuenge, Paul Richert, and Eric Lindberg

Managers Absent: Andy Weaver

Others Present: Mike Isensee (Administrator), Susannah Torseth (Galowitz • Olson), Carl Almer (EOR), Bobbie Law (CMSCWD Admin. Assistant).

President Johnson called the meeting to order at 6:43 p.m.


Manager Tuenge moved to approve the agenda as amended. Seconded by President Johnson. Motion carried 4-0.

2) Approval of Meeting Minutes

A. September 11, 2019
Manager Tuenge moved to approve the Minutes for September 11, 2019 as amended. Seconded by President Johnson. Motion carried 4-0.
   i) Line 41: remove: “increase”

B. October 9, 2019 Regular Meeting
Manager Tuenge moved to approve the Minutes for October 9, 2019. Seconded by Manager Richert. Motion carried 4-0.
   i) Line 74: Add: “Mr. Grubb stated that would look into the size of the well casing.”
   ii) Line 95-96: ...to monitor the “Turtle” lake level
   iii) Line 112: moved to approve “the removal of” the final stop log.
   iv) Line 146: change “monitoring” to “monitored.”
   v) Changes recommended by President Johnson emailed to Administrator Isensee.

C. October 9, 2019 Special Meeting
Manager Tuenge moved to approve the Minutes for the Special Meeting for October 9, 2019. Seconded by Manager Lindberg. Motion carried 4-0.

3) Treasurer’s Report
Manager Tuenge presented the Treasurer’s Report.
President Johnson moved to accept the Treasurer’s Report. Seconded by Manager Richert. Motion carried 4-0.

4) Public Comments: None
5) Project Updates

a) **Marine Stormwater Phase I**: None

b) **Marine Stormwater Phase II (Ravine)**: Pre-bid is tomorrow at the Marine City Hall. Bid opening is scheduled for November 26, 2019.

c) **Marine Stormwater Phase III & IV**: Project Management team meeting occurred with City, residents and District. Cost-benefit analysis was done based on BMP designs presented by City Engineer. 5 BMP locations were deemed worth additional exploration. Managers reviewed image/map of proposed BMP locations.

d) **Goose Lake Landing IESF (St. Sauver)**: Site is working very well.

e) **Goose, Hay, and South Twin Implementation**: None

f) **Six Lakes Watershed Analysis**: Letter from District were sent to Big Carnelian Lake property owners. Administrator Isensee and Brian Pinn with Soil and Water Conservation District will be visiting priority sites (110 sites). From the site visits, Administrator Isensee will generate a list of proposed sites and BMP designs to reduce phosphorous. EOR will then take that information and prepare a preliminary plan and cost-estimate for the various sites.

g) **133rd Street/Panorama**: No recent progress on advancing design but will start up again in December.

h) **Long/Terrapin AIS Treatment**: None

i) **Long/Terrapin AIS Filter**: None

j) **Willow Brook Concept Feasibility**: Administrator Isensee reviewed this site today.

k) **Bliss Addition Stormwater**: Administrator Isensee will be at the Scandia City Hall meeting as they present information regarding the Bliss Addition.

6) New Business

a) Permits:

i) 19-025 Loeffler Garage and Driveway: Administrator Isensee presented proposed project. **President Johnson moved to approve per Engineer’s review permit 19-025. Seconded by Manager Lindberg. Motion carried 4-0.**

ii) 19-026 Klauer Riparian Single Family Residential: Administrator Isensee presented proposed project.
President Johnson moved to approve Permit 19-026 per Engineer’s recommended suggestions as stated in Memorandum dated 11/12/18 (sic.). Seconded by Manager Tuenge. Motion carried 4-0.

iii) 11930 Partridge Shoreline After-the-fact Permit Little Carnelian: Administrator Isensee updated Managers of shoreline rip-rap installed by property owners. Little Carnelian is a natural lake, and rip-rap is not allowed. Washington County and CMSCWD rules are both at play. Permit/fee options were relayed to the Managers. Administrator Isensee and Attorney Torseth will work to draft correspondence to the property owners regarding their options.

iv) 12860 Paradise After-the-fact Permit Big Carnelian Update: Administrator Isensee updated Managers that the DNR has issued a violation and assessed fees to both the contractor and the landowner.

b) Cost Share:

i) Big Marine Lake AIS Treatment Reimbursement Request: Administrator Isensee reviewed prior approval by the CMSCWD Board for the amount of $1,400.00 to the Big Marine Lake Association for invasive species. Additional searches were conducted on the lake, and the Association is requesting the District increase its grant to the Association by $300.00.

Manager Richert commented that he does not like supporting after-the-fact requests for money. He suggests splitting the requested $300.00 with the Association and making it clear that the District does not want to entertain after-the-fact requests in the future.

Managers Tuenge and Lindberg commented that they agree with Manager Richert’s point, but the value of the study being done is high, and there aren’t many Lake Associations that have the type of involvement that Big Marine Lake Association has.

Motion to approve reimbursement of $1,400.00 for boat launch Zebra Mussel and Stoney Starwort search and an additional $300.00 for expansive lake wide search. Seconded by Manager Richert. Motion carried 4-0.

c) District Permit 2019 Inspections Results: District has conducted 3 rounds of construction site inspections this year. Results were included in the Managers’ packets for review/Comment. Administrator Isensee also noted there have multiple inspections of shorelines in 2019. He shared a shoreline on Little Carnelian that had been riprapped in the past and has an ice ridge above the riprap. District rules require the use of bio-engineering to stabilize the slope. To be effective, the slope must be reconfigured to a 3:1 slope which would require pushing the shoreline toe out lakeward or removing the existing ice ridge. The board advised in this unique circumstance grading the ice ridge to achieve a stable bioengineered 3:1 slope would be the preferred solution.

d) 2020 Permit Fees Subcommittee Report: Summary of 2018-2019 Permit Program Expenditures and Fees was provided to Managers for review/comment. 2020 fees based
on the existing structure will be reviewed for decision at the December 11, 2019 Board Meeting.

e) **Quickbooks Chart of Accounts Restructuring Proposal:** Administrator Isensee recounted that he went to the BWSR Academy and attended a course hosted by the Board of Water and Soil Resources on financial account tracking. Recommends a substantial change to tracking expenditures to align with state recommended practices. Administrator Isensee will work with a hired consultant to restructure the District’s current accounting system to the methods/system recommended by general accounting practices.

f) **Liability Coverage:**
Manager Tuenge moved to not waive the statutory tort limits on municipal tort liability established my Minn. Stat. Section 466.04. President Johnson seconded the motion. Motion carried 4-0.

**g) Lower St. Croix 1W1P Joint Powers Collaboration or Entity:**
Managers discussed comparison information between Lower St. Croix 1W1P as a Joint Powers Collaboration or a Joint Powers Entity.

Managers focused on differences in autonomy, voting rights, liability and how funds may be distributed in each proposed structure.

Board does not have a strong feeling about supporting a collaboration or entity structure, many Managers commented that they do not have enough information or a good enough understanding of how 1W1P will function.

Managers supporting pooling funds.

h) **MAWD Delegate Appointment and Resolutions Packet:**
Manager Tuenge moved to appoint Paul Richert as the CMSCWD delegate for the Annual MAWD convention. Seconded by Manager Lindberg. Motion carried 4-0.

**i) 14925 Oakhill North Beaver Trapping and Dam Removal:** Administrator Isensee provided an update to Managers.
Manager Tuenge moved to pay for Oakhill beaver trapping and dam removal. President Johnson seconded. Motion carried 4-0.

Manager Tuenge moved to vacate the motion to pay for Oakhill beaver trapping and dam removal. President Johnson seconded to vacate the motion. Motion carried 4-0.

Managers directed Administrator Isensee look into the situation and determine need for beaver removal and potential costs, and to determine if it would be more cost effective to install a new beaver baffle.
j) Security State Bank of Marine Contract Approval:
President Johnson moved to enter into a new contract with Security State Bank of Marine, and that Manager Tuenge and Manager Richert be authorized to sign on the account. Seconded by Manager Tuenge. Motion carried 4-0.

7) Old Business

a) Approve Invoices:
   i) 17-03 Argo Navis Wetland Restoration Fund Invoice
   Manager Tuenge moved to approve issuance of an invoice to BHE Renewables for the amount of $29,386.00 payable to the CMSCWD for the District wetland restoration fund. Seconded by Manager President Johnson. Motion carried 4-0.

   ii) City of Scandia Boat Ramp Inspections Invoice
   President Johnson moved to approve issuance of an invoice to the City of Scandia for the amount of $2,500.0 for AIS Boat Inspection costs. Manager Richert seconded. Motion carried 4-0.

   iii) Big Marine Lake Association Boat Ramp Inspection Invoice
   Manager Richert moved to approve issuance of an invoice to the Big Marine Lake Association for the amount of $2,000.00 for AIS Boat Inspection costs. Seconded by Manager Lindberg. Motion carried 4-0.

   iv) Square Lake Association Boat Ramp Inspection Invoice
   President Johnson moved to approve issuance of an invoice to Square Lake Association for the amount of $1,500.00 for AIS Boat Inspection costs. Seconded by Manager Tuenge. Motion carried 4-0.

9) Other Reports:

a) Education/Outreach: None

b) Maintenance: None

10) Administrator’s Report: Spent a significant amount of time on preparing and presenting 2020 Budget and reviewing permit fees.

11) Bills to Be Paid
   President Johnson moved to pay the October bills. Seconded by Manager Tuenge. Motion carried 4-0.

12) Next Meeting/Annual Meeting – Wednesday, December 11, 2019 at 6:30 p.m.

13) Adjourn
President Johnson moved to adjourn at 9:44 p.m. Seconded by Manager Tuenge.
Motion carried 4-0.

Submitted by: Administrator Mikael Isensee