Managers Present: Wade Johnson, Kristin Tuenge, Paul Richert and Eric Lindberg

Managers Absent: Tom Polasik, and Andy Weaver

Others Present: Mike Isensee (Administrator), Susannah Torseth (Galowitz • Olson), Carl Almer (EOR), and John Goodfellow.

President Johnson called the meeting to order at 6:33 p.m.

1) Approve Agenda as amended
   President Johnson moved to approve the agenda as amended. Seconded by Manager Tuenge. Motion carried 4-0.
   Add 7(i) – Attorney Statute Review
   Add 8(d) – Administrator Shaver Retirement Party

2) a) Minutes from June 12, 2019
   Manager Tuenge moved to approve the June 12, 2019 minutes as amended. Seconded by President Johnson. Motion carried 4-0.
   Line 98 – Correction of “being” to “begin”
   Line 124 – President Johnson seconded motion.

   b) Minutes from June 26, 2019
   Manager Richert moved to approve the June 26, 2019 minutes. Seconded by President Johnson. Motion carried 4-0.

3) Treasurer’s Report
   Manager Tuenge presented the Treasurer’s Report.
   Manager Tuenge moved to accept the Treasurer’s Report. Seconded by President Johnson. Motion carried 4-0.

4) Public Comments: John Goodfellow provided an update regarding a white paper entitled “Wakes on the Lower St. Croix National Scenic Riverway.” Requested a letter of support from the Watershed District to support expansion and increased implementation of an existing Joint Management Plan.
   • Manager Lindberg commented he would like to see more information on the topic than one study.
   • President Johnson requested Mr. Goodfellow submit a letter for the Managers to review at the next meeting.
   President Johnson moved that he and Administrator Isensee work with Mr. Goodfellow to prepare a letter of support for the Managers to review at the next Regular Meeting. Seconded by Manager Tuenge. Motion carried 4-0.

5) Presentations and Agenda Items subject to Public Comments: None
6) **Project Updates**

   a) **Marine Stormwater Phase I**: Engineer Almer reported that the rain gardens and iron-sand filter have been reviewed and the punch list is prepared. A final payment request will be forthcoming.

   b) **Marine Stormwater Phase II (Ravine)**: No Report

   c) **Marine Stormwater Phase III**: Grant funds have been received and contract has been signed.

   d) **Goose Lake Landing IESF (St. Sauver)**: Monitoring will begin (or just began).

   e) **Goose, Hay, and South Twin Implementation**: None

   f) **Advanced Implementation (6 Lakes Watershed Grant – Clean Water Fund Grant)**: Engineer and Administrator are going to meet and re-group on next steps.

   g) **133rd Street/Panorama**: Landowners are being contacted by EOR to determine where soil borings and land surveying will occur.

   h) **Long/Terrapin AIS Treatment**: Completed herbicide treatment on Long Lake on June 26th. 8.5 acres completed, good conditions were present for application. Post-treatment survey will occur late next week, weather permitting.

   i) **Long/Terrapin AIS Filter**: None

   j) **Willow Brook Concept Feasibility**: Engineer Almer reported that he received contact information for the new Willow-Brook farm owner. Next step is to have a meeting with the new owner to discuss the concepts of the proposed BMPs and see if the new owner is agreeable to implementing any of them. One goal is to reduce peak-flows from Highway 95 that have widened the stream, and hopefully have help from MNDOT.

   k) **Bliss Addition Stormwater**: None

   l) **Marine Stormwater** Phase III Engineer Almer and Administrator Isensee have a meeting with Project Management Team tomorrow. Discussion of using Tire Derived Aggregate (TDA) for part of the water storage of the Project. Managers commented that President Johnson wants additional information on quality and cost-difference of tire-filtered water rather than trap-rock.

7) **New Business**

   a) **Permits**:
Manager Tuenge moved to remove Permit Application 19-020 from the table. Seconded by President Johnson. Motion carried 4-0.

Engineer Almer reported that photos were provided this week showing that the proposed work has been completed. CMSCWD Rules require that this project to obtain a permit. Photos indicate the work was well-done. Administrator Isensee suggested the Managers approve an after-the-fact permit with conditions stating that the Project must meet the District’s conditions before the permit can be closed out.

President Johnson moved to pass Permit 19-020 after-the-fact subject to review and approval by the District Engineer. Seconded by Manager Richert. Motion carried 4-0.

i) 17-013: Engineer Almer reviewed findings of the Technical Evaluation Panel (TEP) on restoration of the damage to the bluff and wetlands area as a result of last year’s overflow at the Solar Garden site. Engineer Almer commented that the site work to revise the stormwater management features is complete and the site is now in restoration mode. Upon inspection, none of the infiltration basins have standing water in them. An effort will be made to restore a wetland onsite. If that doesn’t work, Argo Navis will purchase mitigation credits. Coordination with the WCA LGU is required to ensure that the District’s wetland rule requirements are satisfied by the proposed restoration plan including but not limited to replacement ratios that exceed the WCA and the sequencing of siting of replacement within the District or payment into the wetland restoration fund.

b) Cost Share:

i) TePoel: Administrator Isensee presented the proposed project. It is a phased plan spanning over 10 years. First part of the plan is buckthorn removal on 3 acres along Silver Creek. The applicants are requesting cost share for removal of buckthorn within 25.0’ of Silver Creek which has a total estimated cost of $6,200.00.

President Johnson moved 50% cost share funding not to exceed $3,100.00 for the removal of two years of management of buckthorn within 25.0’ of Silver Creek. Seconded by Manager Tuenge. Motion carried 4-0.

ii) YTD Cost Share Update Report: Administrator Isensee reviewed the Cost Share Program Summary chart.

iii) Square Lake HOA Curly Leaf Assessment and Treatment: Administrator Isensee reviewed the District’s past support of the Square Lake Association and the Association’s current report and request. Administrator Isensee mistakenly noted the District does not have a formal AIS cost-share program. The district does have budget for these payments. Managers discussed a desire to support HOA efforts to improve water quality and reduction of AIS. However, the managers prefer to have requests for financial help prior to HOAs taking action and expending funds. Additionally, President Johnson requested that the watershed District receive monitoring information from the Square Lake Association regarding the extent and location of curly leaf pond weed to be treated.
President Johnson moved to provide $893.89 to Square Lake Homeowner’s Association for reimbursement of treating curly-leaf pond weed. Seconded by Manager Tuenge. Motion carried 4-0.

iv) **WCD Contract Revisions**: Administrator Isensee reviewed the 2019 Service Agreement Contract between CMSCWD and WCD. Managers directed Administrator Isensee and Attorney Torseth to work on preparing an Amendment of the Agreement that the WCD will approve and the Managers can review/approve at a future meeting.

c) **Ramp incident on Big Carnelian Lake**: Managers reviewed an email from Matt Downing regarding an incident at a lake inspection at Big Carnelian lake.

d) **Assessment Summary of St. Croix River**: Managers reviewed MPCA preliminary assessment for Aquatic Life Use Designation and Aquatic Recreation Use Designation. The survey is done every 10 years. Taylors Fall dam to Lake St. Croix is not supporting aquatic life used based on River Eutrophication data (total phosphorus, chlorophyll-a), which is new.

e) **1st Half Tax Remittance**: Managers reviewed Remittance Form.

f) **PERA Phased Retirement Option**: Managers reviewed information included in packet. Administrator Isensee requested that he be able to meet with Administrator Shaver for 1 to 2 hours each week. Discussion of Administrator continuing post-retirement as an independent contractor consultant for the District.

g) **New Board Committees Proposal**
   i) **Employee Handbook**: Manager Tuenge and Manager Richert offered to be on this committee.
   ii) **Water Monitoring**: Administrator Isensee recommended asking Matt Downing & Meghan Funke (EOR); President Johnson volunteered to be on this committee and suggested Andy Weaver also be on it.

h) **Administration Issues for Consideration**
   i) **IT**: Administrator Isensee had an IT consultant visit the office. Computer needs to be replaced. Proposal for a used laptop docking station is approximately $600.00. Will need a firewall installed. Backup of data is of concern. Budgeted office materials/equipment can cover these items. Request is for $2,000.00 to purchase a refurbished laptop and docking station and create an office IT plan.

President Johnson moved to spend $2,000.00 toward District IT upgrades as determined appropriate by the Administrator. Seconded by Manager Richert. Motion carried 4-0.
ii) Financial Systems Consult: Administrator Isensee will be presenting proposals at the next meeting.

iii) Bank Authorizations and Credit Card: Administrator will be added to the District bank accounts at Marine Bank.

Manager Tuenge moved to authorize Administrator Isensee to apply for a credit card to expend District funds. Seconded by President Johnson. Motion carried 4-0.

iv) Record Retention: Administrator Shaver will review and sort documents in District office filing cabinets in the next 2 weeks.

i) Attorney Statute Review: Attorney Torseth reviewed a Memorandum on 2019 Legislative Changes to Minnesota Statute Section 103D. Managers directed Attorney Torseth to draft a Resolution for consideration at the next meeting to increase the Manager Compensation from $75 per day to $125 per day.

8) Old Business

a) CMSCWD Board Resolution 19-1: Managers reviewed Resolution 19-1, which authorizes the District entering into an Employment Agreement with Mikael Isensee.

Manager Tuenge moved to approve Resolution 19-1. Manager Lindberg seconded the motion. Motion carried 4-0.


c) Revised Ramp Inspection Agreement: Agreement reviewed by Administrator Isensee.

President Johnson moved to approve Agreement Between the Washington Conservation District and the Carnelian Marine Saint Croix Watershed District. Seconded by Manager Richert. Motion carried 4-0.

d) Administrator Shaver Retirement Party: Update provided by Manager Tuenge.

President Johnson moved for the District to pay for Administrator Shaver’s Retirement Party food and commemorative plaque not to exceed to $600.00. Seconded Manager Richert. Motion carried 4-0.

9) Other Reports: None

10) Administrator’s Report: None

10) Bills to Be Paid

President Johnson moved to pay the bills in the amount of $68,679.33. Seconded by Manager Tuenge. Motion carried 4-0.

11) Next Meeting/Annual Meeting – Wednesday, August 14, 2019 at 6:30 p.m.
12) Adjourn
President Johnson moved to adjourn at 9:23 p.m. Seconded by Manager Richert.
Motion carried 4-0.

Submitted by: Administrator Mikael Isensee