Managers Present: Wade Johnson, Kristin Tuenge, Paul Richert, Andy Weaver and Tom Polasik

Managers Absent: Eric Lindberg

Others Present: Jim Shaver (Administrator), Carl Almer (EOR), Susannah Torseth (Galowitz Olson), Mike Isensee (WCD).

President Johnson called the meeting to order at 6:38 p.m.

1) Approve Agenda as amended
   Manager Tuenge moved to approve the agenda. Seconded by President Johnson.
   Motion carried 4-0. (Manager Polasik absent)

2) a) Minutes from June 12, 2019
   Manager Tuenge moved to approve the June 12, 2019 minutes. Seconded by President Johnson.
   After review, it was determined additional information was needed to complete the minutes such that the Managers could approve them. Manager Tuenge withdrew her motion and President Johnson withdrew his second. Board Minutes were tabled until next meeting.

3) Treasurer’s Report: No Report for this meeting.

4) Public Comments: None

5) Presentations and Agenda Items subject to Public Comments: None

6) Project Updates
   a) Marine Stormwater Phase I: Plant replacements are expected to occur in July.
      Administrator Shaver reported that approximately $35,000.00 is still owed to the County for the project.

   b) Marine Stormwater Phase II (Marine Ravine): None

   c) Marine Stormwater Phase III:
      • EOR Engineers met with City of Marine and City Engineer last week. Discussed BMP alternatives. Explored possibility of using tire-derived aggregate for the repaving of Judd Street and utilizing that for storage.
      • EOR will be contacting MNDOT to determine if stormwater from Highway 95 can be collected and put into City of Marine land so that the water can be infiltrated or treated in some way before it enters the Mill Stream.
• Administrator Shaver commented that the Managers will need to be conscientious that the City’s current concept plan for revitalization of the Village Center is over-budget and the City is working on pairing the project down. The City is planning its first public meeting in August. At that public meeting, the role of the Watershed will be to help describe what parts of the City’s project are for stormwater management.

d) Goose Lake Landing IESF (St. Sauver): Engineer Almer reported that the punch-list items have been completed. One last round of inspections will occur in the Fall before closing out the Project.

e) Goose, Hay, and South Twin Implementation: None

f) Advanced Implementation (6 Lakes Watershed Grant – Clean Water Fund Grant): Had 15 different types of preliminary practices located in the 6 sub-watersheds. Rough draft of the plans were provided to the Conservation District. In approximately 2 weeks, the final list should be prepared to prioritize to reach out to specific residents for implementation.

g) 133rd Street/Panorama: Assuming the Memorandum of Understanding with May Township is approved, EOR will start preliminary work on the Project, including scheduling soil borings.

h) Long/Terrapin AIS Treatment: Treatment was scheduled to be completed, but weather conditions haven’t been helpful for treatment to be applied. Application should occur soon.

i) Long/Terrapin AIS Filter: None

j) Lake Assessments: None

k) Bliss Addition Stormwater: None

l) Marine Stormwater Phase IV (Additional BMPs in the Village Center): None

7) New Business

a) Permits:

i) P19-020: Administrator Shaver reviewed permit with Managers. Permit will remove an ice ridge. Managers discussed the proposed permit and raised questions about

President Johnson moved to table discussion permit P19-020. Seconded by Manager Polasik. Motion passed 5-0. (Manager Polasik present)

b) Cost Share: No Report

c) Encroachment with Marine Ravine Project: Administrator Shaver remarked that the draft Encroachment Agreement was provided to the Managers so they could see what
progress has been made and what discussion are still needed with the City regarding shared-maintenance of the project after the Project is complete.

**d) May Township MOU / Panorama Stormwater:** Attorney Torseth provided an update as to authorizations signed by affected residents. Two primary residents affected by the Project have signed the Consent to Enter and Trespass Agreements. Update of conversations and each Agreement signed by the residents was explained by Attorney Torseth.

**President Manager moved to authorize the CMSCWD Board President to sign the Letter of Intent with May Township for the Panorama Avenue project and to begin to work cooperatively with the Township to design and construct the Project.**

**Seconded by Manager Weaver. Motion carried 5-0.**

**e) Preliminary 202 Budget Review:** Administrator Shaver reviewed preliminary budget.

- **Line 3:** Preliminary levy is $671,339, which is 13.8% higher than $590,000.00 (2019 levy). Because of the continuing increase in property values, the preliminary impact on property owner is a 2.0% increase.
- **Line 70:** 10-Year Plan/Amendment has been budgeted by Administrator Shaver at $50,000.00. This amount could be modified depending on Mr. Isensee’s review of the situation once he is actively working as the District’s Administrator.
- **Line 102:** Indicates a reduction in costs for Project Management of Cost Share Projects, which is due to the anticipated work of Mr. Isensee for project management instead of the WCD.
- **Line 107:** Warner Nature Center billed the District for 2 years, so this amount was lowered from last year to reflect that.
- **Line 123:** Ramp Inspection budget was increased due to increased interest expressed by the Managers for this work.
- **Line 128:** Administrator Shaver recommends the District begin budgeting to pay for this Project being constructed in 2021.
- **Line 144:** Reflects a higher cost for the total project based on the preliminary bids. Hopefully the total cost of the project will be lower once re-bidding occurs in the fall.
- **Line 145:** The highlighted funds from existing grants includes all grants and Marine’s contribution to the Project.
- **Line 176 - 177:** BMP maintenance and channel maintenance increased.
- **Line 178:** Manager Polasik recommended the District Engineer review Silver Creek before all funds are removed for maintenance in 2020.
- **Line 216:** Total preliminary expenses for 2020: $1,205,589.00.

**8) Old Business**

**a) Administration Transition - update:** Review Employment Agreement

- i) Discussion of Vacation Time and Sick Leave in the Employment Agreement
- ii) Discussion of Termination Benefits.
- iii) **President Johnson moved to approve and authorize the Board President to sign the Employment Agreement with Mikael Isensee as amended during the**
meeting. Manager Richert seconded. Motion carried 4-0. (Manager Tuenge absent)

9) Other Reports: None

10) Administrator’s Report: Administrator Shaver and Manager Polasik updated the Managers regarding potential project in Pine Point park. Manager Polasik offered to be involved on behalf of the Watershed in an unofficial capacity as a liaison and keep the District up to date on the Project.

11) Bills to Be Paid: None

12) Next Meeting – Wednesday, July 10, 2019 at 6:30 p.m.

13) Adjourn
President Johnson moved to adjourn at 8:30 p.m. Seconded by Manager Weaver.
Motion carried 4-0.

Submitted by: Administrator Jim Shaver